

SportNorthAyrshire

CONSTITUTION

1. NAME

1.1 The name of the organisation shall be “*SportNorthAyrshire*” (hereinafter referred to as “The Sports Council”).

2. OBJECTS

2.1 The objects of the Sports Council shall be:

2.2 To promote and develop an interest and participation in all sports and recreation within North Ayrshire for all able-bodied and disabled persons, regardless of sex, creed or colour.

2.3 To co-ordinate the work of the various sports clubs and sports organisations within North Ayrshire both generally and in relation to specific projects.

2.4 To examine the available facilities for sport and recreation, whether man made or naturally occurring or a combination thereof, within North Ayrshire as against current and anticipated needs, and to make recommendations to any other appropriate body from time to time in this connection.

2.5 To promote or support competitions, championships and social or other events, as considered desirable.

2.6 To assist local sports clubs and organisations and individuals by arranging courses and displays for the improving of personal performance and for the training of leaders, coaches, referees and judges.

2.7 To assist in the formation of sports clubs where none exists, or where the existing clubs are unable to fulfil current needs.

2.8 To encourage, with the assistance of education authorities, school pupils and school leavers to take up sporting activities.

2.9 To receive reports and recommendations from local sports clubs and organisations on all matters concerning sport and to take appropriate action therein.

2.10 To publish and distribute, as considered desirable, up to date information on local sports clubs, organisations, activities and facilities.

2.11 To further the foregoing objects by organising or promoting such activities and taking such other action as the Sports Council may deem appropriate.

3. AFFILIATION

3.1 All clubs, organisations and individuals directly concerned with Sport in North Ayrshire may apply for affiliation to the Sports Council subject to agreeing to abide by any rules which may be made by the Sports Council, which shall retain the right to reject any application for affiliation or to withdraw affiliation on any grounds which to the Sports Council appear reasonable. Clubs, however, would have the right to appeal in writing within one month requesting a personal hearing.

3.2 Each affiliated club, organisation and/or individual shall pay an annual affiliation fee of such amount as may be fixed by the Sports Council at its Annual General Meeting in each year and such fee shall be payable immediately after the AGM, for the forthcoming calendar year

4. MEMBERSHIP

4.1 Voting Membership of the Sports Council shall consist of:

- (a) All Office Bearers of the Sports Council;
- (b) Two representatives of each affiliated club/organisation
- (c) All individual members of the Sports Council
- (d) One representative of *sportscotland* (no voting right)

5. OFFICE BEARERS

5.1 The Office Bearers shall consist: Chairman, Vice-Chairman, Secretary and Treasurer

5.2 When elected, Office Bearers may relinquish any representative role on behalf of clubs or other bodies. New representatives shall be appointed in their places.

6. EXECUTIVE COMMITTEE

6.1 The day to day work of the Sports Council shall be carried on by an Executive Committee consisting of the following:

- The four Office Bearers of the Sports Council as listed above
- Twelve members of the Sports Council representing cognate groups.

6.2 Each member of the Executive Committee shall hold office for two years.

6.3 At each AGM of the Sports Council, 50% of the members of the Executive will retire but will still be eligible for re-election for a further two year period.

6.4 All nominations for election to the Executive including Office Bearers must be received by the Secretary in advance of the AGM and must include:

a) The Nominee must be proposed and seconded by *SportNorthAyrshire* affiliated clubs or individual members;

b) The nomination must include a brief synopsis of the Nominee’s experience.

6.5 The Executive Committee shall have power to co-opt persons to fill casual vacancies therein but maintaining the foregoing categories of membership.

6.6 The Executive Committee shall meet at such intervals as they may determine having regard to the business to be transacted. However, there shall be a *minimum of four* meetings per year.

6.7 A member of the Committee who, having been duly informed of the time and place of a Committee Meeting, does not attend on three consecutive occasions without having rendered a reason for absence, such reason being acceptable to the Committee, will be deemed to have resigned from the Committee.

7. MEETINGS

- 7.1 The Chairman, whom failing the Vice-Chairman, shall preside at all meetings of the Sports Council and of the Executive Committee. In the absence of both the Chairman and Vice-Chairman, those present as appropriate shall appoint one of their number to preside.
- 7.2 The Annual General Meeting of the Sports Council shall be held in October of each year.
- 7.3 The Quorum for a meeting of the Sports Council shall be 12 voting members and for the meetings of the Executive Committee six voting members.
- 7.4 A Special General Meeting of the Sports Council shall be held if requisitioned by the Chairman or by any 12 separate member clubs or organisations affiliated to the Sports Council by letter in writing addressed to the Secretary and stating the nature of the business proposed to be considered at such meeting. Any Special General Meeting of the Sports Council so requisitioned shall be held within 28 days of receipt by the Secretary of such requisition.
- 7.5 Meetings of the Sports Council shall be called by the Secretary by notices addressed as far as possible to affiliated clubs and organisations and individual members as appropriate and 14 days notice in writing shall be given as to the time and place thereof and the business to be considered, in so far as is known.
- 7.6 A Notice shall be placed on the website in respect of AGM.
- 7.7 Voting at meetings of the Sports Council shall be on the basis of 2 votes per affiliated club and one vote per individual member, having held membership of 90 days prior to the meeting. The Chairman shall have a casting as well as a deliberative vote.
- 7.8 Voting at Executive Committee meetings shall be on the basis of one vote per member present. The Chairman will have a casting as well as a deliberative vote.
- 7.9 All voting shall be by a show of hands or by a roll call as may be decided by the Chairman.

8. FINANCE

- 8.1 Proper books of accounts shall be kept by the Treasurer who shall be responsible for advising the Sports Council on all financial matters affecting the Sports Council's activities.
- 8.2 A Bank Account will be held in the name of *SportNorthAyrshire*, all withdrawals to be signed by the Treasurer and one other Office Bearer.
- 8.3 The Sports Council's financial year shall be from 1st October to 30th September in each year.
- 8.4 At each meeting of the Executive Committee, the Treasurer shall give a financial statement showing the cumulative position.
- 8.5 The Executive Committee may authorise expenditure out of the Sports Council's funds for the furtherance of the objects of the Sports Council.
- 8.6 An audited Statement of Accounts for the year preceding shall be presented to the Sports Council at each Annual General Meeting.
- 8.7 Accounts for each year (to 30th September), duly made up and balanced, shall be submitted for audit prior to being presented to the Sports Council at an Annual General Meeting.
- 8.8 The Sports Council may receive grants from North Ayrshire Council for general or specific purposes at the discretion of North Ayrshire Council.

9. LIABILITY

- 9.1 The Executive of *SportNorthAyrshire* shall not be held liable either wholly or severally for Public Third Party Liability, Employer's Liability, or Product Liability regarding Events or Services provided by the Sports Council.

10. DISSOLUTION

- 10.1 The Sports Council shall not be dissolved except by resolution carried by a majority of two thirds of those present and voting at a Special General Meeting of the aforementioned Sports Council called for the purpose.
- 10.2 In the event of the Sports Council being wound up, all the funds of the Sports Council shall be dispersed for disposal for such sports, recreational or other charitable purposes as the committee appointed to wind up the business of the Sports Council in their sole discretion, may determine.

11. AMENDMENT OF CONSTITUTION

11.1 This Constitution of the Sports Council shall be submitted for approval to the first Executive Committee of the Sports Council appointed at or subsequent to a Public Meeting to be held under the auspices of the Sports Council and shall not be amended by the Executive Committee without the consent of its members.

11.2 When approved by the Executive Committee in final form, the Constitution of the Sports Council shall not be amended except by resolution carried by a majority of two thirds of those present and voting at an Annual General Meeting of the Sports Council or similar voting at a Special General Meeting of the Sports Council.

The Terms of any proposed amendment to the Constitution shall be issued in full along with the notice calling any such General Meeting.

The CONSTITUTION of *SportNorthAyrshire* (Formerly North Ayrshire Sports Council)

This Constitution was considered, approved and agreed by the Executive Committee in its final form and was presented to the Special General Meeting held on Thursday 22nd October 2009.

This meeting accepted and adopted the above Constitution, *nemine contradicente*.